

DRAFTING REQUIREMENT FORM



PRONTO NUMBER:	PROJECT NAME:	PROJECT STATE:	DATE RECEIVED:

ASKIN SALES REP.		REQUIRED COMPLETION DATE		DRAFTING ALLOWANCE (HRS)	
ASKIN ESTIMATOR		ASKIN PROJECT MANAGER		ASKIN DRAFTER	

CLIENT / BUILDER CONTACT INFORMATION	
NAME	
COMPANY	
WORK PHONE	
MOBILE PHONE	
EMAIL	

ARCHITECT CONTACT INFORMATION	
NAME	
COMPANY	
WORK PHONE	
MOBILE PHONE	
EMAIL	

STRUCTURAL CONTACT INFORMATION	
NAME	
COMPANY	
WORK PHONE	
MOBILE PHONE	
EMAIL	

REFRIGERATION CONTACT INFORMATION	
NAME	
COMPANY	
WORK PHONE	
MOBILE PHONE	
EMAIL	

DRAWINGS PROVIDED (Y/N)	Architectural Drawings	Door Schedule	Window Schedule	Marked up drawings / details	Copy of ASKIN Proposal	Structural Drawings	Refrigeration / Mechanical
PDF							
CAD or REVIT							

INFORMATION	WALLS	CEILING	ROOFING	DOORS	BULK HEADS	SUNSHADES
CORE TYPE						
PANEL THICKNESS						
PANEL WIDTH						
INTERNAL SKIN, PROFILE & COLOUR						
EXTERNAL SKIN, PROFILE & COLOUR						

REQUIRED SPECIFICATIONS ON DRAWINGS	
ROOM TYPES & TEMPERATURES (AMBIENT / COOLROOM / FREEZER)	
WALL HEIGHTS	
HORIZONTAL OR VERTICAL WALL PANELS	
WALL GIRT FIXING TYPE	
CEILING HEIGHTS	
CEILING LAYOUT DIRECTION	
CEILING DEGREE OF SLOPE	
CEILING SUSPENSION SYSTEM TYPE	
ROOF LAYOUT DIRECTION	
ROOF DEGREE OF SLOPE	
UNDER FLOOR INSULATION CORE TYPE AND THICKNESS	
SLAB SETDOWN & UNDER FLOOR HEATER MATS REQUIRED	
CAULKING / OVERSEAL REQUIRED (LOCATIONS SPECIFIED)	

INSTALLATION REQUIREMENTS (Y/N)	IPCA COMPLIANT		FM COMPLIANT		CLEANROOM COMPLIANT	
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PLEASE USE NEXT PAGE FOR OTHER REQUIREMENTS AND SPECIFIC PROJECT NOTES

